

**Dr. Joan Cartwright**

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Clarendon, NC 28432

*"Keep your dream close to your heart!"*

954-740-3398 Cell

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September 16, 2022

RE: Position as Part-Time Instructor / Adjunct Faculty

To Whom It May Concern:

This letter is to express my interest in a teaching position at your institution. I teach Music and Media in the American Studies Department at SUNY Old Westbury. For six years, I was a Professor of Speech Communication at Keiser University in Pembroke Pines, FL, Southeastern College in West Palm Beach, and at Palm Beach State College in class and online.

My Master's is in Communication and my doctorate is in Business Administration/ Marketing. My salary goal is \$65,000 per year. My company, FYI Communications, Inc., incorporated in 1997, to provide business applications for artists, authors, musicians, and entrepreneurs. The company publishes books and music. I authored 14 books at [www.lulu.com/spotlight/divajc](http://www.lulu.com/spotlight/divajc) about the music business, history of jazz and blues, women in music, poetry, my touring experience, and several books for clients. My scholarly papers are published by multiple presses.

As founder and director of Women in Jazz South Florida, Inc., a 15-year-old non-profit organization that promotes women musicians, globally, my hands are on the pulse of a large network of women musicians. I lecture on women musicians in jazz and blues.

I am the publisher and Editor-in-Chief of [www.musicwomanmagazine.com](http://www.musicwomanmagazine.com) and [www.musicmanmagazine.com](http://www.musicmanmagazine.com). I would appreciate being considered for this position and I would like to schedule an interview.

Sincerely,



Dr. Joan Cartwright  
References attached

Dr. Joan Cartwright

Professor of Music and Media, American Studies, SUNY Old Westbury, NY

Professor of Communications, Department of Communications, Palm Beach State College, FL

FYI Communications, Inc.

Clarendon, NC 28432

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#### Education

Northcentral University, Prescott Valley, AZ

Doctor of Business Administration in Business Administration/Marketing, 2017

FL Atlantic University, Boca Raton, FL

Master of Arts in Communication, 1985

FL School of Real Estate, Lake Worth, FL

Real Estate Salesman License

LaSalle University, Philadelphia, PA

Bachelor of Arts in Music and Communications, 1970

Queens College, Queens, NY - Liberal Arts, Communications Arts and Sciences 1960 –1964

Bishop McDonnell High, Brooklyn, NY

#### Academic Curriculum Interests

Teaching, Music, writing, reading, information technology, website design, travel Publications

14 books published by FYI Communications, Inc. at [www.lulu.com/spotlight/divajc](http://www.lulu.com/spotlight/divajc)

#### Publications

Books: Self-Published Books for Educators, Children, and General Audiences

Blues Women: The First Civil Rights Workers. Boynton Beach, FL: FYI Communications, 2018.

Women in Jazz: Music Publishing and Marketing. Boynton Beach, FL: FYI Communications, 2018.

A History of African American Jazz and Blues. Boynton Beach, FL: FYI Communications, 2018.

Joan Cartwright Song Book. Boynton Beach, FL: FYI Communications, 2018.

Chicken Gumbo for Teachers: Diary of a Mad Teacher. Boynton Beach, FL: FYI Communications, 2017.

Odyssey of Forever. Boynton Beach, FL: FYI Communications, 2014.

GaiaMind Poems. Boynton Beach, FL: FYI Communications, 2011.

The Moon, Sun Showers, Rainbows, and Whipped Cream Clouds. Boynton Beach, FL: FYI Communications, 2011.

Rhythms of the Heart. Boynton Beach, FL: FYI Communications, 2011.

Songs for My Children. Boynton Beach, FL: FYI Communications, 2009.

So, You Want To Be Singer? Boynton Beach, FL: FYI Communications, 2009.

Amazing Musicwomen. Boynton Beach, FL: FYI Communications, 2009.

In Pursuit of a Melody. Boynton Beach, FL: FYI Communications, 2006.

## Non-Profit Organization

Women in Jazz South FL, Inc. Founder/Director Since 2007 [www.wijsf.org](http://www.wijsf.org)  
Daily operations including membership recruitment, grant writing, performance scheduling, lectures, workshops with children, college students, and seniors. Monthly newsletter, social media, website design and maintenance; Catalog of Women in Arts & Business (2013-2017)  
Produced six compilation CDs of women's music (2010-2017)

## Scholarly Articles and Reference Materials

"The Sign of the Blues." International Association of Jazz Educators Journal 20 (1993).

"Conscious Inclusion of Women Musicians," s.v., Versita 11, Dec 2012. Accessed June 18, 2019.  
<https://content.sciendo.com/view/journals/genst/11/Supplement/article-p235.xml>.

"Blues Women," s.v., Encyclopedia of the African Diaspora: Origins, Experiences, and Culture. Carole Boyce Davies. Accessed June 18, 2019  
<http://www.abc-clio.com/ABCCLIOCorporate/product.aspx?pc=A1639C>.

"Billie Holiday," s.v., Encyclopedia of the African Diaspora: Origins, Experiences, and Culture. Carole Boyce Davies, ed. Accessed June 18, 2019  
<http://www.abc-clio.com/ABCCLIOCorporate/product.aspx?pc=A1639C>

## Self-Published Periodical for Musicians

Musicwomen Magazine. June 2019. [www.MusicwomenMagazine.com](http://www.MusicwomenMagazine.com)  
Musicwomen Magazine. June 2019. Accessed June 19, 2019.  
<https://issuu.com/joancartwright/docs/musicwomanmagazine2019>

Musicwomen Magazine. August 2013. Accessed June 19, 2019.  
[https://issuu.com/joancartwright/docs/mwmag\\_august2013](https://issuu.com/joancartwright/docs/mwmag_august2013).

## Work In Progress

### Book Manuscripts

"No Work for Black PhDs in the Academy"

## Scholarly Articles

"Conscious Inclusion of Women Musicians." Versita: DOI: 10.2478/v10320-012-0021-x. 2012.  
"Blues Women: First Civil Rights Workers." Fire: The Multimedia Journal of Black Studies. 2015.  
"Jazz: The Unmasked Rhetoric." Fire: The Multimedia Journal of Black Studies. 2017.

## Affiliations

Delta Mu Delta International Honor Society in Business (2016)  
ASCAP – Publisher and Composer  
Association for the Study of African American Life and History (ASALH) (Life Member, 2010-Present)  
ASALH South FL, Inc. (Treasurer 2016, Founder and Charter Member)  
National League of American Pen Women, Boca Raton Chapter (2017)

Women in Music, NY (2012-Present)

Fondazione Adkins-Chiti: Donne in Musica, WIMUST Conference, Fiuggi, Italy (July 2013)

Alpha Epsilon Society, LaSalle University (1981)

#### References

Leonie I. Escoffery, Associate Professor  
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Dr. Corey Campbell, Dean of Students  
Keiser University  
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Dr. Nelson Harrison, Friend and musical colleague  
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Professor Carolyn Wilkins  
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